

eMATERIALS

Excel-Based Decisions in Managerial Accounting

2nd Edition

INTRODUCTION REGISTRATION AND DATA FILE DOWNLOAD

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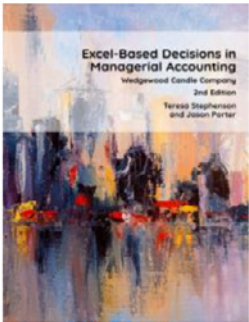
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EDMA
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NOTE, there are two different websites!:

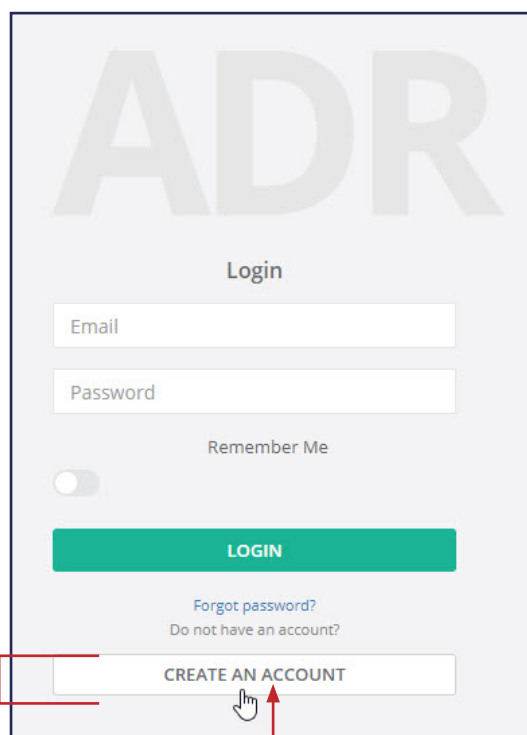
Our Online storefront site which is hosted by a third party eBook vendor. This is where you will access your eBook. eBooks cannot be downloaded or printed but can be read off-line.

The instructions on the following page will be taking you to [Armond Dalton Resources](#) (where you downloaded these eMaterials). The Armond Dalton Resource site is where you register for any ancillary materials for your book (data sets, fillable PDFs, and Online homework IF your instructor wishes to use our site for homework submissions.)

You will have a profile at both sites. Bookmark both urls and remember your username & password for each.

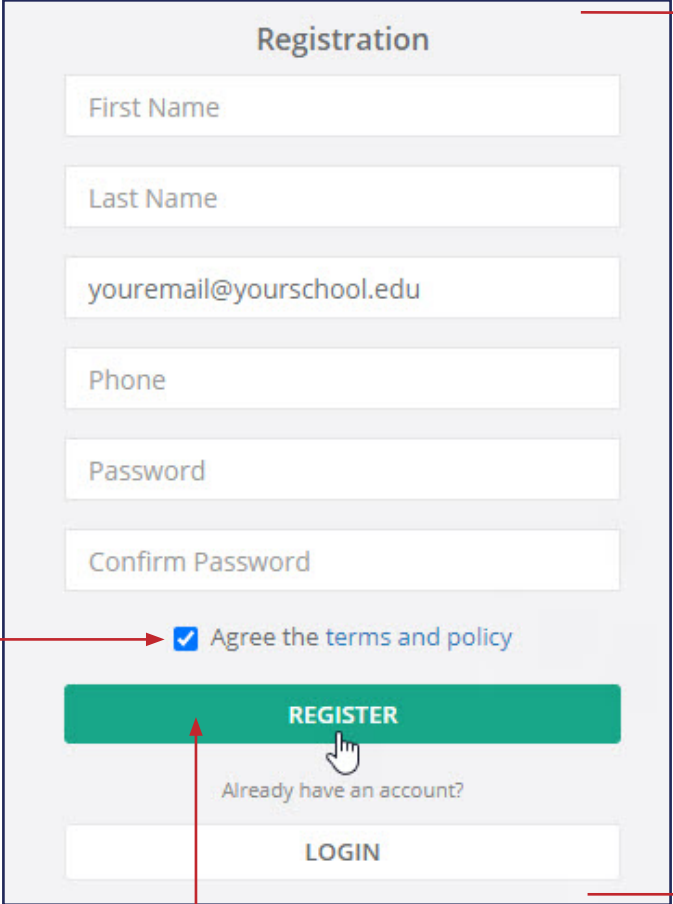
Register on the Armond Dalton Resources Website

To register on the Armond Dalton Resources website go to www.armonddaltonresources.com and complete the following steps:



Note: If you cannot see the "CREATE AN ACCOUNT" button, your screen is zoomed in too much.

Zoom out on the screen and you will see the button. You can press **Ctrl** and **"-"** together to zoom out as well as zooming out in your settings.



The registration form is titled "Registration" and contains the following fields: First Name, Last Name, Email (pre-filled with "youremail@yourschool.edu"), Phone, Password, and Confirm Password. Below the fields is a checkbox labeled "Agree the terms and policy" which is checked. At the bottom are two buttons: "REGISTER" (green) and "LOGIN" (white). A red line on the right side of the form indicates the email address field.

Click **Agree** → ☒ Agree the terms and policy

Click **REGISTER**

Register using your school email address.

Already have an account?

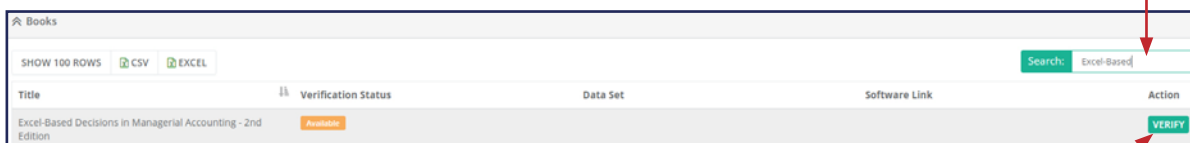
After your registration is complete, the **Dashboard** window will appear.



The dashboard window has a title bar "Dashboard" and a "HOSTING OPTIONS" button. Below the title bar is a sidebar with a "Books" section (indicated by a down arrow) and a "Sections" section. To the right of the sidebar is a text input field labeled "Add section code" and a green "ADD SECTION CODE" button.

Click the down arrow on the left side of the **Books** box.

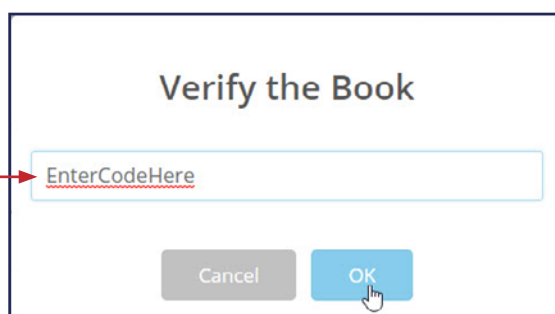
Type “Excel-Based” into the search box or scroll to the bottom of the list to locate the Excel-Based Decisions in Managerial Accounting 2nd edition, title in the **Books** table.



Title	Verification Status	Data Set	Software Link	Action
Excel-Based Decisions in Managerial Accounting - 2nd Edition	Available			VERIFY

Click **VERIFY**. under the Action column.

Type the One-Time Use Code from the email you received at time of purchase. See page E-1 if you cannot locate this email.

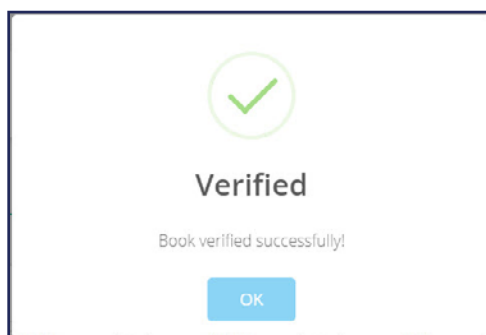


Verify the Book

Cancel
OK

Click **OK**.

After entering a valid code, you will receive a message that your verification was successful.



NOTE: Your professor may choose to have you complete your homework on this website. If so, you will receive a Section Code from your professor to enter. This code can be entered at a later time if you have registered before your professor has provided you with a code. If no Section Code was provided by your instructor simply skip this step.



Scroll down below the Books table. You will see a box where you can enter the Section code that you received from your professor.

Enter the Section
code and click Add
Section Code.

NOTE: If the course information does not appear under Sections, refresh your browser (F5 or Ctrl+R) and it should appear.

Download the Student Data Files

Data files and Chapter Questions and Problems are provided on the Armond Dalton Resources website. Once you are registered on the Armond Dalton Resources website you will find both of these items in the Books table under the Data Set column . If you do not see these files in the Books table, refresh your browser (F5 or Ctrl+R) and they should appear.

You can ignore the “Click to go” link under software. This link is not applicable to this book.

Books			
SHOW 100 ROWS <input type="button" value="CSV"/> <input type="button" value="EXCEL"/>			
Title	Verification Status	Data Set	Software Link
Excel-Based Decisions in Managerial Accounting - 2nd Edition	Verified	Data Files.zip Chapter Questions and Problems.zip	Click to go

Online Homework

There are three option for homework submissions.

1. Online homework on the Armond Dalton Resources. This option is covered in the section below.
2. Download and complete the fillable PDF's and submit by email to your professor directly or submit on your school's LMS site.
3. Download and print the fillable PDF's to submit a physical copy to your professor.

Consult your professor as to which method they require.

If your professor chooses option 1 and you are ready to submit your online homework, you will log in to the Armond Dalton Resources website at www.armonddaltonresources.com, using the username and password you created on your first visit to the site. If you have not already done so, enter the section code that was provided to you by your instructor. See page E-6 for reference. Locate the *Excel-Based Decisions in Managerial Accounting 2nd Ed* activity/activities in the Section box on the Dashboard page. The activity start date/time and end date/time are listed on the table.

Course	Book	Section	Activity	Start	End	Semester	Alternative	Action
Acc 300	(E-SUA) Electronic Cloud Version Systems	Section 1	Cloud Based Activity			Spring	n/a	⌵

Your professor may assign multiple activities to be completed over the course of the semester. If this is the case, each activity will be listed in the table.

Course	Book	Section	Activity	Start	End	Semester	Alternative	Action
Acc 300	(E-SUA) Electronic Cloud Version Systems	Section 1	Cloud Based Activity			Spring	n/a	⌵
Acc 301	QuickBooks Online	QuickBooks Online	Chapter 2	03-14-2022 00:01	03-20-2022 23:59	Fall	n/a	⌵

Click the drop-down arrow on the button under the Action column.

▶ Click Activity Overview.

Book Activity: Homework

#	Worksheet	Points Earned	Points Possible	Status
Total		0	0	

ENTER ANSWERS

Click "Enter Answers."

Choose Chapter

Select Chapter

Click the drop-down arrow to see the available chapters.

Choose Chapter

Select Chapter

- Chapter 2 - Familiarization
- Chapter 3 - Overview of Maintenance, Processing Information, and Internal Controls
- Chapter 4 - Obtaining Information from QuickBooks, Including Reports
- Chapter 6 - Practice: Purchases and Cash Disbursements Cycle Activities
- Chapter 7 - Practice: Sales and Cash Receipts Cycle Activities
- Chapter 8 - Practice: Payroll Cycle and Other Activities
- Chapter 9 - (Waren Sports Supply): Recording Transactions, Performing Month-End Procedures, Recording Year-End Adjusting Entries, and Printing Reports
- Chapter 10 - New Company Setup

Choose the chapter for which you are submitting your answers.

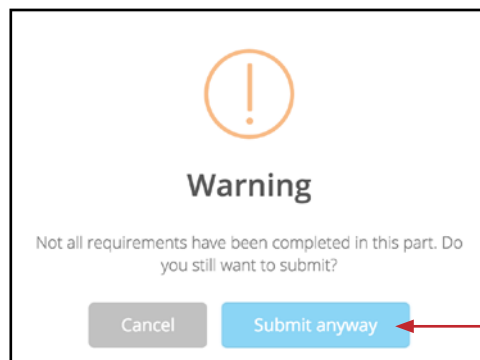
Your professor may assign two parts of homework for each chapter. To access the other part, click on the tab below the chapter name in the Choose Chapter box.

Part I - Questions Part II - Problems

You can save, exit, and return at any point without submitting final answers by clicking on the "Save Homework" button located at the top and bottom of each page. You can submit the homeworks for Part I and Part II of a chapter separately by clicking the "Submit Homework" button in each part. You can also submit both parts at one time by clicking the "Submit All Homework" button in Part II of the chapter homework.

If you are required to submit more than 1 upload, you will need to zip the files together to upload them as one compressed file.

With a homework activity that contains multiple chapters, you will submit each chapter individually. You can submit a part of homework without completing all questions/problems. You will not receive points for the question/problem. If you do so, you will receive the following warning message:



Click Submit anyway.

With each submission the screen will display the points earned and possible for the part of homework. Some answers need to be reviewed by the instructor before the points earned will be displayed. These submissions will say “Not Graded” until the review has been done.

Erica borsum

Chapter 2 Homework

STUDENT INSTRUCTIONS

Book Activity: Chapter 2 Homework

#	Worksheet	Points Earned	Points Possible	Status
1	Chapter 2 - Familiarization, Part I - Questions	24	34	Automated
2	Chapter 2 - Familiarization, Part II - Problems	0	16	Not Graded
Total		24	50	

ENTER ANSWERS

Once the submission has been reviewed by your professor, it will say “Graded” and your score will be displayed. You can return to view your score by locating the activity in the Sections table of the Dashboard, clicking the drop down arrow on the button under the Action column, and clicking Activity Overview